

Initial Draft: October 27, 2016

Rev. 1: November 19, 2016

Eastern Iowa DX Association Constitution

Preamble:

We, radio amateurs, wishing to promote for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio DXing and / or Contesting constitute ourselves the Eastern Iowa DX Association (referred to hereafter as the "EIDXA" or "the club") and enact this constitution as our governing law. It shall be our purpose to promote cooperation, exchange of information, DX contesting, improved operator proficiency, and fraternalism so as to advance DXing and contesting within the amateur radio community.

Article I

Membership:

Persons interested in DXing and / or Contesting shall be eligible for membership. Membership application shall be made by written petition and election to membership shall be made as provided by the by-laws.

Article II

Officers:

The officers of the club shall be President, Vice President and Secretary – Treasurer. There shall be four (4) elected officers of the club consisting of President, Vice President, Secretary and Treasurer. The officers shall be full members of the EIDXA. The President, Vice President, and Secretary-Treasurer shall constitute the Executive Committee. The officers of this club shall be elected as directed in the by-laws. The term of office for each officer shall be as directed in the by-laws. Officer vacancies occurring between elections shall be filled by special elections at the first regular meeting following the occurrence of the vacancy. Officers may be removed from office by a $\frac{3}{4}$ vote of all Full members, present or represented by written proxy, at any regular meeting.

Article III

Meetings:

The by-laws shall provide for regular and special meetings.

Article IV

Dues:

The club, by majority vote of the Full and Associate members present at any regular meeting, may levy upon the membership such dues or assessments as shall be deemed necessary for the business of the club.

Article V

Amendments:

- A. This constitution may be amended by the following Procedure:
 - 1. The text of any proposed amendments to the constitution and an explanation of why the change is proposed shall be provided in writing to the members of the club with the notice of the next regular meeting of the EIDXA. This text and meeting notice shall be distributed to the members as required in the by-laws.
 - 2. A 2/3 vote of all Full members, present or represented by written proxy, is required at the next regular meeting of the EIDXA to adopt that amendment.
- B. The by-laws of the club may be amended by a simple majority of the Full members of the EIDXA attending any regular meeting.

Article VI

Rules:

Robert's Rules of Order shall govern all the proceedings.

By-Laws

EASTERN IOWA DX ASSOCIATION BY-LAWS

I. CLUB YEAR

The club year for the EIDXA shall run from October 1 through September 30 of the following year.

II. MEETINGS

Regular meetings shall be held quarterly, normally in the months of January, April, July, and October at a time and place ordered by the President. The Executive Committee may call special meetings. A petition signed by at least 10% of the Full members requesting a special meeting will require the President to call a special meeting, to meet within 6 weeks of receipt of the petition. The membership of the EIDXA shall be notified of all regular and special meetings at least one month in advance of the meeting via the EIDXA list server.

III. MEMBERSHIP

A. Membership Classes:

The following is a list of the classes of membership in the EIDXA and required criteria for attaining each class of membership.

1. Associate Member

- a. A candidate for Associate membership must hold a valid amateur radio license; and
- b. A candidate for Associate membership must hold Full or Life membership in the American Radio Relay League; and
- c. A candidate for Associate membership must have an interest in DXing or Contesting; and
- d. A candidate for Associate membership must never have been disqualified from DXCC membership; and
- e. A candidate for Associate membership must have a permanent residence within 175 miles of Cedar Rapids, Iowa; and
- f. An Associate member is encouraged to upgrade to Full membership in the EIDXA.
- g. An Associate member is not eligible for award of an EIDXA membership certificate.

2. Full Member

- a. A candidate for Full membership must meet all of the requirements for Associate membership; and
- b. A candidate for Full membership must provide proof of confirmation of at least 100 DXCC entities with their application for membership. An applicant's claim of DXCC membership will be confirmed by the membership committee using the ARRL Web page DXCC Listings. An Applicant without DXCC must provide QSL cards and / or Logbook of the World listing from at least 100 different entities, as defined in the current ARRL DXCC Entities List.
- c. An EIDX membership certificate shall be created by the club Membership Committee and awarded by the club President to new Full members at the next regular club meeting following induction into EIDX.

3. Inactive Member

- a. An inactive member must be or have been a Full or Associate member in good standing;
- b. When a Full or Associate member's permanent address is established outside of the 175 mile requirement, the member automatically becomes an inactive member for the remainder of the club year and subsequent club years until their status changes to Full, Associate or Honorary;
- c. Inactive membership status may be maintained indefinitely by payment of the regular annual dues as described in the by-laws;
- d. Inactive membership status allows all EIDX privileges except that the Inactive member may not vote or participate in contests for club aggregate scoring. The Inactive member will receive notice of all club meetings and the club newsletter and will be eligible for club promotions;
- e. Associate or Full members within 175 miles of Cedar Rapids, Iowa may be considered for transfer to Inactive membership under special circumstances. Request for transfer to Inactive membership must be made in writing to the EIDX Secretary-Treasurer;
- f. An Inactive member may request reinstatement to their previously held class of membership to the EIDX Secretary-Treasurer, provided the Inactive member again meets the requirements for that class of membership. A written petition is not required.

4. Honorary Member

- a. Honorary membership may be awarded to any licensed amateur radio operator individual in recognition for special service to the EIDX, Contesting and / or the DX community as a whole;
- b. A 2/3 vote of the Full members present at a regular meeting of the EIDX is required to confer Honorary membership;
- c. An Honorary member receives a membership certificate and may use the club logo or club name to be identified as a club member; and
- d. An Honorary member holds all privileges of a Full member, but does not is not required pay dues.

B. Application for Membership

1. Petition for membership in the EIDX shall be by written application on a form provided by the club. Incomplete applications will not be accepted.
2. The completed membership application must be submitted to the EIDX Secretary-Treasurer
3. The Secretary-Treasurer will forward the application to the Membership Committee after confirming the application is complete
4. After review and consideration of the application, the Membership Committee shall present the application to the club at the following regular meeting of the EIDX with its recommendation. Dues will be payable when the applicant is voted into membership, and will be one quarter (1/4) of the yearly dues for each remaining quarter of the club year.

C. Approval of Membership

After properly submitting an application for membership, a candidate for Associate or Full membership in the EIDX shall be granted that class of membership by 2/3 vote of the Full membership in attendance at the next regular meeting.

D. Upgrading from Associate to Full Membership

To upgrade to Full membership, an Associate member must provide proof of eligibility for Full membership to a club officer or the membership committee prior to any regular meeting. If the President membership committee is satisfied with member's proof of eligibility, the President shall direct the Secretary-Treasurer to upgrade the member's record on the club membership roll to Full member. Additionally, the President shall cause the minutes of the next regular meeting of the club to show the upgraded membership status of the member.

E. Removal from Membership Rolls

An Inactive, Associate or Full member who ceases to hold a valid amateur radio license at any time in the club year or who ceases to hold Full or Life membership in the American Radio Relay League at any time in the club year or who is disqualified from DXCC membership or who fails to pay the annual dues of the club by the start of the third regular meeting of the club year is automatically removed from the club rolls. The member will be notified by the Secretary-Treasurer of their removal.

A person removed from the club rolls will be reinstated to their previously held class of membership if the conditions which resulted in their removal is corrected.

F. Voting

Votes on membership applications, club officer election / removal, and amendments to the constitution or by-laws may only be made by Full or Honorary members present. Full, Honorary and Associate members present may vote on all other issues.

IV. **DUES**

Any regular annual assessment of each member may be made in accordance with Article IV of the EIDX constitution for the purpose of providing operating funds for current expenses. The EIDX **Secretary**-Treasurer shall inform all members in a newsletter item that the dues are payable at the first regular meeting of the club year. The **Secretary**-Treasurer shall notify any member not paying their dues by the end of the second meeting that they will be removed from the club rolls at the next meeting if the dues remain unpaid.

V. OFFICERS

A. Election of Officers

Officers shall be elected at the first regular meeting of the club year. Any office becoming vacant shall be filled by election at the next regular meeting.

B. Term of Office

The term of office for each officer shall run from the end of the first regular meeting of the current club year to the end of the first regular meeting of the following club year.

C. Concurrent Offices

Elected Club officers shall be permitted to hold up to two (2) offices concurrently during a club year or a portion of a club year with the following exceptions:

- a. Club members shall not concurrently hold the offices of President and Vice President
- b. Club member shall not concurrently hold the offices of President and Secretary

C. Duties of Officers

1. President

The President shall schedule and preside at all meetings of this club and conduct same according to the rules adopted.

The President shall enforce due observance of this constitution and the by-laws, shall decide all questions of order, shall sign official documents adopted by the club, and shall perform all other customary duties pertaining to the office of President.

The President shall appoint all standing committee members.

2. Vice President

The Vice President shall assume all of the duties of the President in the absence of the President.

The Vice President is the editor-in-chief of the EIDXA newsletter. In this capacity, the Vice President shall cause a list of all Honorary club members to be listed in the edition of the EIDXA newsletter published prior to the first regular meeting of the club year.

3. Secretary-Treasurer

The Secretary-Treasurer shall keep a record of the proceedings of all meetings, keep a roll of the members including a continuous record of the status of membership of all

members, carry on all correspondence, receive all written petitions for membership, and maintain the constitution and by-laws.

The Secretary-Treasurer shall receive and receipt for all monies paid to the club, keep an accurate account of all monies received and extended, and pay all bills authorized by the club or the Executive Committee.

The Secretary-Treasurer shall assume all of the duties of the President in the absence of both the President and Vice President. When acting as President at any meeting, the Secretary-Treasurer shall appoint another Full member to act as Secretary-Treasurer. When the term of the Secretary-Treasurer is concluded, the Secretary-Treasurer shall turn over all records and items belonging to the club to the Secretary-Treasurer elect.

4. Treasurer

The Treasurer shall receive and receipt for all monies paid to the club, keep an accurate account of all monies received and extended, and pay all bills authorized by the club or the Executive Committee. The Treasurer shall also provide a financial report at each regular club meeting.

D. Executive Committee

The Executive Committee shall consist of the President, Vice President, Secretary, and Treasurer.

The Executive Committee may authorize expenditures of club funds of \$100 or less per expenditure. Approval of a majority of the membership at a regular or special meeting, or by an email vote, is required for all expenditures above that level. Executive Committee shall appoint the members of the standing committees as directed in these by-laws.

VI. Standing Appointments and Committees

Standing committees shall be made up of three (3) Full members appointed by the Executive Committee to serve staggered three year terms. The standing committees of the club and their functions are as follows:

All EIDX committee members shall be appointed by the President. Appointed committee members shall serve within their respective committee until they request to vacate their committee position or are asked to relinquish their committee position by the club President.

A. Membership Committee

The Membership Committee shall receive all applications for Associate and Full members from the Secretary-Treasurer immediately following the regular meeting where that application was presented. The Membership Committee shall consider and review each application to insure that the applicant meets the requirements for the class of membership applied for. The Membership Committee will then present each application to the club at the following regular meeting with its recommendation.

The Membership Committee shall consist of no more than three (3) Full members.

B. Audit Committee

Between the second and third regular meetings of the club year the Audit Committee shall audit the financial records of the club and provide a written report to the club at the third regular meeting.

The Audit Committee annual report shall be archived by the club Secretary.

The Audit Committee shall consist of no more than three (3) Full members.

C. DXpedition Funding Committee

1. The DXpedition Funding Committee shall consist of three (3) Full members. One member will be the Secretary-Treasurer. At least one member will be on the DXCC Honor Roll.
2. The committee will review upcoming DXpedition, and requests received asking for funds. The committee shall make recommendations for funding DXpeditions with club money raised from dues, personal gifts, and pass-the-hat contributions. They will present recommendations to the membership at regular meetings. They will also present their analysis showing how they arrived at their recommendations.
3. The committee will obtain membership approval for the recommendation process. The process will include, but not limited to, consideration of: Entity need, such as

the DX Magazine Most Wanted Survey: length of DXpedition: number of operators; planned band / modes; use of LOTW.

4. All or part of the recommendation may be matched by funds from the Tom Hise DXpedition Fund.
5. The committee, via the President, will provide Jan Hise with periodic reports of DXpedition funding support.

D. Newsletter Editor-in-Chief

The Newsletter Editor-in-Chief shall be appointed by the club President.

The EIDX newsletter shall be published and posted to the EIDX.ORG website no less than two (2) weeks prior to each regular meeting.

The newsletter shall serve as formal notification of the forthcoming meeting.

The Newsletter Editor-in-Chief shall be responsible for gathering news and other information from club members and the DX and / or contesting world in general for incorporation into the quarterly newsletter.

The Newsletter Editor-in-Chief shall be responsible for the generation of the newsletter, notification to club members via the email reflector availability of the newsletter and forwarding to the EIDX Web Site Committee for posting.

The Newsletter Editor-in-Chief may independently solicit the assistance of other Full, Associate or Honorary club members for assistance in the duties of this position as deemed necessary.

E. Repeater Committee

The Repeater Committee shall be responsible for all aspects of maintaining and operating the NODX club repeater.

Those responsibilities shall include, but not be limited to, technical operation in compliance with Federal Communications Commission (FCC) Rules and Regulations, FCC licensing, frequency coordination, and monitoring over-the-air operation of users to assure compliance with FCC Rules and Regulations.

The Repeater Committee shall consist of no more than Two (2) Full or Associate members.

The Repeater Committee may independently solicit the assistance of other Full, Associate or Honorary club members for assistance in the duties of this position as deemed necessary.

F. Email Reflector Committee

The Email Reflector Committee shall be responsible for maintaining the EIDXA Reflector mailing list database to ensure only Full, Associate and Honorary members receive club related emails and post emails for club-wide distribution.

The Email Reflector Committee shall consist of no more than two (2) Full or Associate members.

The Email Reflector Committee may independently solicit the assistance of other Full, Associate or Honorary club members for assistance in the duties of this position as deemed necessary.

F. Website Committee

The Website Committee shall be responsible for maintaining the EIDXA.ORG website.

The Website Committee may independently solicit the assistance of other Full, Associate or Honorary club members for assistance in the duties of this position as deemed necessary.

VI. Newsletter:

The EIDXA newsletter shall be published and distributed via email to all Full, Associate and Honorary members and Inactive members two weeks prior to each regular meeting. The newsletter shall also be posted to the EIDXA.ORG website at the time of distribution. Honorary members may request e-mail distribution of the newsletter. The newsletter shall serve as formal notification of that forthcoming meeting.

VII. Contest Scores

All Full members, Associate members, and Honorary members living within 175 miles of Cedar Rapids, Iowa, are encouraged to submit their contest score for EIDXA credit.

VIII. Tom Hise DX Fund

Created in memory of Tom Hise, NC00, with a generous gift from Jan Hise. This fund will be used **solely** to support DXpeditions, **providing matching funds to the club funds. Up to \$1000 per club year from this fund may be used as the matching funds. Additional contributions may be made to this fund.**

Up to \$1,000 from this fund may be used per club year to support DXpeditions identified worthy by the EIDXA DXpedition Funding Committee and approved by majority vote at any regular club meeting.

Funds from the EIDXA treasury may be matched up to 200% with funds from the Tom Hise Fund.

A majority vote for the total amount to be donated per DXpedition from the combined funds at any regular club meeting shall cause the Treasurer to make the agreed upon donation to the said DXpedition within two(2) weeks following the affirmative vote.